



SOUTERS[®]

Business and Office Skills Training Specialists

Souters Training Centre
32 Ludgate Hill
London EC4M 7DR

T: 020 7248 8987

F: 020 7248 8850

E: reg@souters.org

www.souterstraining.com

SAGE LINE 50 TRAINING COURSE

DESCRIPTION

Sage Line 50 is one of the most commonly used accountancy products of choice for thousands of UK businesses. The total time to be allowed for taking this course is 20 Hours, to be taken in your own time.

COURSE OBJECTIVE

To understand how to use Sage Line 50 for practical use in your business or job.

COURSE CONTENT

We use Sage 2009 with have 2012 Sage "what's new modules".

The format is highly interactive and it takes the learner through processes step by step.

COURSE SYLLABUS

- Company Financials : Duration 2 Hours
- Company Nominals : Duration 2 Hours
- Comprehensive coverage of ALL Sage Line 50 operations
- Banking : Duration 2 Hours
- Settings : Duration 3 Hours
- Customer Interface : Duration 4 Hours
- Filing : Duration 2 Hours
- Supplier : Duration 3 Hours
- Tools & Edit : Duration 2 Hours

FEATURES OF THE COURSE

- Interactive simulations of the real Sage activities all internet based and can be seen from any computer
- You DO NOT NEED SAGE
- Beginner and Proficient / Intermediate levels
- Advanced functions are included
- 12 months of access to our training
- Assessment and tests are the same as those used by many recruiters
- Certificate is issued on successful completion