



SOUTERS[®]

Business and Office Skills Training Specialists

CV EDITING SERVICES

WHY IS A CV SO IMPORTANT?

Employers and recruitment agencies often have a load of CVs to sift through, when they are trying to fill a vacancy. This means that they often only have the time to quickly scan over CVs for a shortlist.

Our CV Services will give your CV a **professional, attractive** and **eye-catching** appearance. This will greatly assist you in getting the job that you desire.

Our staff have years of experience in editing CVs for our students and CV editing clients.

NOTE TO STUDENTS: This service is complimentary for any student on our Legal, Medical, Admin, PA, ILEX and Finance/Bookkeeping Course or Diploma Programmes.

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