

Civil Litigation

Course Overview

This course is designed for non-lawyers and legal support staff wishing to work within, or to understand, the Civil Law sphere and provides students with a thorough grasp of practice and procedure, and the rules of practice as applied by the courts.

Taking a pragmatic rather than an academic approach to the topic, the course provides a comprehensive overview on all the major areas of civil litigation

The course will consist of selected topics chosen from the following: general principles and practice of civil litigation, including: the organisation, jurisdiction and functions of the civil courts and of the legal profession.

Course Structure

- **An introduction to Civil Law**
 - The Civil Courts
 - The Overriding Objective and Human Rights
 - The Courts approach under the Civil Procedure Rules

- **Pre-action considerations**
 - Funding Litigation & Client Care
 - Initial interview and instructions
 - Pre-action protocols
 - Basic limitation rules under the Limitation Act 1980

- **Issuing and Serving Proceedings**
 - The Claim Form
 - Service and Filing
 - Other Forms
 - Tracks under the Woolf Reforms
 - Rules and Compliance
 - Sanctions

- **Civil Procedure**
 - Civil Court Procedure
 - Witnesses and Expert Witnesses
 - Hearsay Evidence
 - Part 36 Offers
 - Damages or Compensation?

- Legal Word Processing & Essentials of Application & procedure (Practical sessions)